

Anchor Section / Junior Section Leader Role Description

A little of your time... can make a BIG difference. Volunteering in today's Boys' Brigade helps give children & young people opportunities and experiences beyond what is possible in school or at home.

Purpose

- to assist with the running of a Boys' Brigade section
- Responsible for: to work alongside other volunteer youth leaders providing a safe, secure and happy environment for children to enjoy.
- Responsible to: Anchor Section / Junior Section Leader-in-Charge

Main Work

- To assist the Anchor Section / Junior Section Leader-in-Charge with the preparation of suitable programmes for the children
- To supervise the children and to assist them as necessary during activities
- To help deliver the programme where necessary
- To prepare materials and equipment as required
- To ensure that Health and Safety procedures are carried out at all times
- To implement the requirements of the Child Protection Policy

Skills, attributes or experience

- Knowledge, skills and experience: *Essential:* Good communication skills; able to use initiative; relates well to children; and ability to work as part of a small team. *Desirable:* Experience of working with children; and willingness to undertake further training.
- Personal Qualities: *Essential:* Enthusiastic; punctual & reliable; good sense of humour; and willing to learn. *Desirable:* Good interpersonal and social skills.

Other Useful Information

- Type of Work: Youth work
- Client Group: Children (Primary 1 to Primary 6)
- Areas covered: City of Edinburgh, Midlothian and East Lothian
- Age Restrictions: Suitable for 18 year olds upwards

Timing Description

- 1-1½ hours per week (this can be made flexible)
- Weekday evenings, mostly term time – sometimes during school holidays.

Induction and Training

- 'Taster' sessions available for this opportunity; start up induction/training provided; ongoing training offered; and ongoing volunteer support offered.
- Induction/training: Quick Start Training focusing on Building Relationships, Awards, Programme Planning, and Safety Issues.
- We also offer a range of training courses, including: Youth Leader Training, Holiday Leadership, Expedition and Outdoor Leadership, etc

Selection Procedure

- The following selection methods will be used for prospective volunteers: informal chat, application form, references, interview and induction/training.
- Under the Protection of Vulnerable Groups (Scotland) Act 2007 it is necessary for volunteers to be disclosure checked (free of charge) as they are undertaking 'regulated work' with children. Volunteers for this opportunity will be disclosure checked before commencing volunteering.

Other Useful Information

- Insurance: The Boys' Brigade has Public Liability and Personal Accident Policies that will cover our volunteers.
- Disabled Access: Some premises have disabled access and disabled toilets
- Expenses: Travel / other expenses aren't usually paid for this opportunity.
- Funding Details: The volunteer opportunity is usually funded by the BB group.
- Recruitment Process: any enquirers about this opportunity should expect a response from us within 1-3 days. After contact with The Boys' Brigade suitable potential volunteers can expect to start volunteering with us within 5-12 weeks.

If you are interested in finding out more about volunteering in The Boys' Brigade then please contact David Scott, Development Officer.

David Scott, Development Officer
[T] 0131 551 1200 ext. 22
[E] david.scott@thebb-edinburgh.org.uk

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